



Hub Committee Forward Plan

About the Forward Plan

This is the provisional forward plan for at least four months starting January 2023. It provides an indicative date for matters to be considered by the Hub Committee. Where possible, the Hub Committee will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Hub Committee and all Councillors, the public, and other stakeholders. It will also assist the Council's Overview and Scrutiny Committee in planning their contribution to policy development and holding the Hub Committee to account.

The Plan is published on the Council's website (www.westdevon.gov.uk)

About the Hub Committee

The Hub Committee currently consists of nine Councillors. Each has responsibility for a particular area of the Council's work.

- Leader of the Council – Cllr N Jory
- Deputy Leader of the Council, with specific responsibility for Resources and Performance – Cllr C Edmonds
- Lead Hub Member for Enabling Inclusive and Accessible Services – Cllr R Cheadle
- Lead Hub Member for the Economy - Cllr P Crozier
- Lead Hub Member for the Natural Environment - Cllr L Wood
- Lead Hub Member for Leisure, Health and Wellbeing - Cllr A F Leech
- Lead Hub Member for the Built Environment - Cllr C Mott
- Lead Hub Member for Communities - Cllr P Vachon
- Lead Hub Member for Housing – Cllr B Ratcliffe

Further information on the workings of the Hub Committee, including latest information on agenda items, can be obtained by contacting Democratic Services on 01803 861105 or by e-mail to democratic.services@swdevon.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated with *



Forward Plan from January 2023

Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
Resources and Performance	<p>Title: Revenue Budget Monitoring Report to Month 7 2022/23</p> <p>Purpose: To consider a report that presents the Revenue Budget Monitoring Report to Month 7.</p>	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	31 January 2023	
Resources and Performance	<p>Title: Capital Programme Monitoring Report to Month 7 2022/23</p> <p>Purpose: To consider a report that presents the Capital Programme Monitoring Report to Month 7.</p>	Cllr Edmonds / Pauline Henstock	Report of Section 151 Officer	31 January 2023	
Leader	<p>Title: Draft Revenue and Capital Budget Proposals</p> <p>Purpose: To consider a report that seeks to recommend to Council the draft Revenue and Capital Budget proposals.</p>	Cllr Jory / Lisa Buckle	Report of the Section 151 Officer	31 January 2023	
Resources and Performance	<p>Title: Write-off Report 2021/22</p> <p>Purpose: The Council is responsible for the collection of: Housing Rents, Sundry Debts including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs Members of the debt written off for these revenue streams.</p>	Cllr Edmonds / Lisa Buckle	Report of Strategic Lead of Finance	31 January 2023	
Leisure, Health and Wellbeing	<p>Title: Council Tax Reduction Scheme 2023/24 and Other Council Tax Discounts</p> <p>Purpose: To recommend to Council the adoption of an updated Council Tax Reduction Scheme.</p>	Cllr Leech / Geni Hotchkiss	Report of the Head of Revenues and Benefits	31 January 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	Title: Housing Crisis – Standing Agenda Item			31 January 2023	
Economy	Title: UK Shared Prosperity Fund and Rural Fund Delivery Purpose: To consider a report that presents an update on the UK Shared Prosperity Fund.	Cllr Crozier / Chris Shears	Report of the Senior Specialist – Economic Development	31 January 2023	
Resources and Performance	Title: Quarter 3 Integrated Performance Management Report 2022/23 Purpose: To consider a report that sets out the Integrated Performance Management report for Quarter 3 of 2022/23.	Cllr Edmonds / Neil Hawke	Report of the Head of Strategy and Projects	31 January 2023	
	Title: Housing Crisis – Standing Agenda Item			7 March 2023	
Resources and Performance	Title: Revenue Budget Monitoring Report to Month 10 2022/23 Purpose: To consider a report that presents the Revenue Budget Monitoring Report to Month 10.	Cllr Edmonds / Lisa Buckle	Report of Section 151 Officer	7 March 2023	
Resources and Performance	Title: Capital Programme Monitoring Report to Month 10 2022/23 Purpose: To consider a report that presents the Capital Programme Monitoring Report to Month 10.	Cllr Edmonds / Pauline Henstock	Report of Head of Finance	7 March 2023	
Resources and Performance	Title: Write-off Reports Q1 and Q2 2022/23 Purpose: The Council is responsible for the collection of: Housing Rents, Sundry Debts	Cllr Edmonds / Lisa Buckle	Report of Strategic Lead of Finance	7 March 2023	



Portfolio Area	Report Title and Summary	Lead Member / Officer	Documents to be considered in making decision	Date of Decision	Consultees and means of consultation
	including Housing Benefit Overpayments, Council Tax and National Non-Domestic Rates. The report informs Members of the debt written off for these revenue streams.				
Leisure, Health and Wellbeing	Title: Council Tax Discretionary Discount Policy Purpose: To consider a report that seeks to consider a revised Council Tax Discretionary Discount Policy.	Cllr Leech / Geni Hotchkiss	Report of the Head of Revenues and Benefits	7 March 2023	
Leader	Title: 'A Plan for West Devon' Year 3 Delivery Plan Purpose: To consider a report that presents the draft Year 3 Delivery Plan for approval.	Cllr Jory / Drew Powell	Report of Director Strategy and Governance	7 March 2023	
				11 April 2023	
Inclusive and Accessible Services	Title: Customer Access Strategy Review Purpose: To consider a progress report on the Council's Customer Access Strategy.	Cllr Cheadle / Steve Mullineaux	Report of the Deputy Chief Executive	Mid 2023	
Leader	Title: Draft Annual Report of Achievements Purpose: To consider a report that presents the Council's draft Annual Report of Achievements for 2022/23	Cllr Jory / Neil Hawke	Report of the Head of Strategy and Projects	June 2023 (Date TBC)	
Inclusive and Accessible Services	Title: Customer Journey Purpose: To consider a report that provides an update on the Customer Journey.	Cllr Cheadle / Steve Mullineaux	Report of the Deputy Chief Executive	July 2023 (Date TBC)	